



Lee County Community Tennis Association
Day: Feb. 16, 2021 Time: 12 pm Location: remote on-line

MINUTES

Board Members Present

Harriett Bohannon
Cecil Carter
J. Webb Horton
Alex Hermeto
Ron Treaseh

Staff and Guests

Bill Hannigan (New TSR for SWFL)
Dustin Forman (TSR on East Coast)

I. Order of Business

II. Disclosure of Conflicts of Interest for this meeting

None reported

III. Action Items

A. Adoption of agenda as order of business

Adopted

- a. Introduction of guest by Ron Brooks:** Dustin Forman, USTA Florida Tennis Service Representative (TSR) Dustin working on east coast with multiple CTA's. Grant cycle is now open Feb. 30 to April 30. His tasks include facilitating community relationships with the tennis community and other community groups. Provides the "Net Generation" curriculum. Advocates for "Safe Play Approved". Promoting family play with a festival. Lyn requested an after meeting with Bill and Dustin.

B. Approval of minutes

Board Meeting – Nov. 17/20 Distributed by email

Approved

C. Acceptance of monthly treasurer's report(s)

Monthly report ending Nov. 30, 2020 **Distributed by email**

Monthly report ending Dec. 31, 2020 **Distributed by email**

Monthly report ending Jan. 31, 2020 **Distributed by email**

Accepted

Treasurer Comments: We had a loss of \$761 in January. All 2021 tournament fees have been paid and we are awaiting income from the Wheelchair Event.

Reports can also be located on-line at www.LeeCountyCommunityTennis.com/ under About LCCTA/Minutes/Financial Reports

D. Executive Services

1. 2021 updated documents requested from each director for:
 - Code of Ethics Policy Statement
 - Conflict of Interest Disclosure Statement

E. Program Services

1. Approval to proceed with preparing a Summer 2021 Club Rec plan if requested by Parks & Rec. Plan uses LCCTA funds budgeted for Community Outreach/Scholarships with implementation by Tennis Directors.

Parks and Rec is deciding what their summer program will be. Summer programs are funded from our donations.

Motion: To approve summer club rec tennis within the existing scholarship budget. Approved

III. Reports

1. Executive Director Report

- a. Attend weekly on-line education sessions for Serve Tennis, USTA's new digital platform that LCCTA uses for tournament management. To be used for tournament management.
- b. Worked with LCPR Director of Operations, Colleen Via, on high school court requests for District championships in April at Three Oaks. HS needs are creating court use conflicts with LCCTA programming.
- c. Response received from USTA National in reference to our submission for financial assistance with Three Oaks court resurfacing – no funding being provided in 2021. Three Oaks will proceed to be resurfaced with funding from P&R.
- d. Worked with Unlimited Tennis (formerly Park Meadow Tennis) during January on tennis equipment donation drive.
- e. Provided tennis racquets, shoes, balls, hoppers, tennis clothing to: Gateway High School, Lehigh Sr High School, East Lee High School
- f. State reporting requirements completed: Solicitation renewal, Annual report
- g. USTA Women's teams completed fall sessions and returned to clubs for the winter session after COVID restrictions at those clubs were modified. All USTA women's teams have returned to their clay court locations.

2. Parks and Recreation –

- a. Three Oaks - 6 courts resurfaced as of 2/12 by Welch Tennis. Remaining 6 to be completed after Wheelchair tournament on 2/14.

3. Tennis Directors – Andrea Nelson, Bob Nelson, Sibio Kangwa

4. Tournament Report – Lyn Bruner

- a. Jan. 9-10, L5 at Three Oaks – 59 participants, BG 14 singles and doubles
- b. Feb. 13-14, L4 Adult Wheelchair at Three Oaks, 24 participants, singles and doubles
- c. Feb. 27, 1-day event - Junior Circuit, L6 10U green ball at Rutenberg
- d. March 13-14, L6 at Three Oaks, BG12-18
- e. April 17-18, L6 at Three Oaks, BG 12-18
- f. May 1-3, L3 National at Lexington Country Club, BG 12-14

5. Volunteer Services – 6 FGCU students and their professor in Occupational Therapy program volunteered at Wheelchair tournament.

V. Unfinished Business/Tabled Items

VI. Good of the Order

VII. 2021 Scheduled Meetings of the Board at Noon at location TBD.

May 18

Aug. 17

Oct. 19 – Budget planning for 2022

Nov. 16

VIII. Adjourn 12:55 p.m.