



**Lee County Community Tennis Association
Board Meeting**

Minutes

Date: May 21, 2019 Time: 12 pm Location: Landings Helm Club

Board Members Present
Harriett Bohannon
Cecil Carter
Alex Hermeto
Ron Treaseh

Staff and Visitors Present
Lyn Bruner
Bob Nelson

I. Order of Business

II. Disclosure of Conflicts of Interest for this meeting

None Disclosed

III. Action Items

A. Adoption of agenda as order of business

Adopted

B. Approval of minutes

Board Meeting – Jan. 14, 2019 **Distributed by email**

Approved

C. Acceptance of monthly treasurer's report

Accepted

Monthly report ending Jan. 31, 2019 **Distributed by email**
Monthly report ending Feb. 28, 2019 **Distributed by email**
Monthly report ending Mar. 31, 2019 **Distributed by email**
Monthly report ending Apr. 30, 2019 **Distributed by email**

D. Executive Services

1. Approval requested – Review and draft revisions of LCCTA Policies and Procedures to be presented to Board at July 16 meeting.

Motion Approved: Move to revise the LCCTA Policy Manual. All board members and tennis directors are asked to review the current Manual and suggest changes to Lyn. Revisions will be presented to the board at the July 16 meeting. The updates will incorporate all the requirements for "Safe Play" so that all LCCTA sites are in compliance with these standards.

E. Program Services

1. Approval requested – fund 2019 summer Club Rec for North Ft. Myers, Estero Rec Center and Veterans Park – Attachment 1

Motion Approved: Funding approved as outlined on Attachment 1. Directors may request additional funding as needed.

2. Approval requested for USTA National Level 3 to be held May 2-4, 2020, if approved by USTA

Motion Approved: LCCTA board will approved scheduling the Florida Open 2020 for May 2-4, pending action by USTA on tournament scheduling planned for July 2019.

III. Reports

1. Executive Director Report

- a. Wheelchair Fundraiser at The Forest, Sat. Feb 3. Raised \$ 8675 for LCCTA Restricted Wheelchair programs and 1 wheelchair .

Funds will be used to purchase an additional sport wheelchair and accessories. Approximate cost \$2,000. The remainder will be deposited to the Wheelchair Tennis restricted account.

- b. Wheelchair tournament at Three Oaks, Feb. 9-10; 28 participants from 11 states
- c. Facilitated free participation for 52 players and coaches at Madisen's Match, Mar. 18 at FSW. Participating schools included Dunbar (11), Island Coast (2), Lehigh Senior (3), NFM (6), SFM (14), Three Oaks Park (16)
- d. Provided tennis racquets, shoes, clothing, windscreens, practice balls, etc. to schools: Dunbar, Island Coast, Lehigh Senior, SFM, Cypress Lake, Challenger Middle
- e. Facilitated two USTA officials' workshops at Three Oaks: May 4 Line School, May 18 Chair School
This is a new LCCTA program this year.
- f. Provided tournament director services for High School Districts, 2A at Three Oaks, April 15-16

2. Parks and Recreation –

- a. Still trying to schedule tennis tour with Kathy Cahill and Alise Flanjack
- b. Three Oaks to have external light switches/buttons installed for courts

3. Tennis Directors – Andrea Nelson, Bob Nelson, Sibio Kangwa

Bob Nelson reported that Hancock is preparing for the summer schedule and conducted a tennis workshop for Caloosa Middle School.

4. Tournament Report – Lyn Bruner

- a. Mar. 9-10 – L7 at Three Oaks
- b. Apr. 13-15 – L5 at Three Oaks
- c. Apr. 27-28 – L6 at Three Oaks (new in 2019)
- d. May 11-12 – L7 at Three Oaks
- e. June 15 – L6 Green 10U standalone at Three Oaks
- f. National level 3 tournament, July 6-9

5. Volunteer Services – Thank you to Board members who participated in Feb. 3 Wheelchair fundraiser at The Forest
Six Juniors volunteered for USTA workshops at Three Oaks, May 4 and 18.

V. Unfinished Business/Tabled Items

VI. Good of the Order

Alex Hermeto reported that new USTPA rules require 1,200 hours of volunteer service for those who are seeking designation as Tennis Pros. Alex volunteered to serve as coordinator between USPTA and LCCTA to identify, recruit and place mentors and volunteers for the high school and middle school tennis programs. High school programs will be given priority. Lyn and Alex will present a proposal for board approval at the October meeting.

VII. 2018 Scheduled Meetings of the Board at Noon at the Landings.

July 16
Oct. 15 – Budget Planning
Nov. 19

VIII. Adjourn The meeting was adjourned at 12:50 p.m.