



Lee County Community Tennis Association

Minutes

Date: Feb. 20, 2018 **Time:** 12 pm **Location:** Landings Helm Club

Board Members Present

Ron Treaseh
Jeff Kushner
Alex Hermeto
Cecil Carter
Harriett Bohannon
J. Webb Horton (Proxy)

Staff and Guests Present

Sibo Kangwa
Lyn Bruner

I. Order of Business

II. Disclosure of Conflicts of Interest for this meeting **None reported**

III. Action Items

A. Adoption of agenda as order of business **Adopted**

B. Approval of minutes **Approved**
Board Meeting – Nov. 21, 2017 **Distributed by email**

C. Acceptance of monthly treasurer's report **Accepted**
Monthly report ending Nov. 30, 2017 **Distributed by email**
Monthly report ending Dec. 31, 2017 **Distributed by email**
Monthly report ending Jan 31, 2018 Not available

Treasurer reported that an accounting error delayed BOCC payment. Treasurer to send January financials again requesting BOCC report of billing and payment. The 2017 Federal Tax return has been submitted.

D. Executive Services

1. Approval of 2018 Miami Open budget. Attachment 1 **Approved**

E. Program Services

1. Approval of proposal to increase hourly calculation used for **Approved**
Tennis Directors from \$20/hr to \$25/hr. for Club Rec camps, etc.

The last fee increase occurred in January 2013. This change will keep us competitive with other pros around the county, and provide fair compensation for the service.

2. Approval to send proposal to Parks & Rec for increase in park **Approved**
tennis fees by \$5 for clinics not paid in advance. Attachment 2.

III. Reports

1. Executive Director Report

- a. Significant tennis equipment and clothing distribution to Lehigh Sr HS, South Ft Myers HS, North Ft Myers HS, Cypress Lake HS including nets, racquets, balls, clothing, shoes.
- b. Facilitating LCWTL team matches for teams still recovering from Hurricane Irma (Park Meadow, Judd Park). \$15 credit to be given for 2018-19 season to any Judd Park women's team member who was adversely affected by inability to play home matches at Judd Park.
- c. Participated in North Ft Myers Rec Center Recreation & Wellness Expo on Feb 3.
- d. Coordinating locks and keys for storage box at Judd Park.
- e. Securing used nets and balls for Challenger Middle School

2. Parks and Recreation –

- a. New divider net for Rutenberg Park installed on Nov. 21
- b. Judd Park resurfacing of 2 courts began Feb. 19
- c. Contract renewal completed for Three Oaks building, classroom and office as addendum to BOCC Master Agreement.

3. Tennis Directors – Connie Fox, Andrea Nelson, Bob Nelson, Sibbo Kangwa

Three Oaks: Sibbo: There has been some rescheduling due to the storm. Rapid growth in the Three Oaks area has increased community use of the courts. Planning is underway for upcoming tournaments.

Veterans: Shooting occurred, Programs transferred to Westminster. Sheriff presence increased. Plans to return to Veterans in progress.

Rutenberg: Connie is away. Marc McLean is assisting. Cardio is ongoing.

4. USTA – USTA FL Section Foundation is back in operation. Alexis Johnson, new ED. Will begin accepting grant requests in April. LCCTA Treasurer will again participate on grant review committee. **Grants have been reinstated. Lyn will seek grants to meet our needs. Two cycles for submitting requests in March – June and July – October.**

5. Tournament Report – Lyn Bruner

- a. Dec. 2 – L8 at Rutenberg
- b. Dec. 16-17 L7 at Three Oaks
- c. Jan. 27-28 L7 at Three Oaks
- d. Adult Wheelchair Feb 10-11 at Three Oaks. 22 participants. Visit from Jason Allen, USTA national manager wheelchair & technical. Two donations received which helped fund

tournament. ED learned a lot about extra needs for this event for 2019 planning such as transportation and chair storage.

- e. National level 3 tournament officially approved by USTA national. July 7-10
- 6. Volunteer Services – Bishop Verot HS girls’ team participated at Wheelchair tournament along with other LCCTA supporters.

V. Unfinished Business/Tabled Items

Alex Hermeto follow-up on Tennis Director monthly income performance
Parent Advisory group proposal from Exec Director.
Creation of college scholarship – item from Treasurer

VI. Good of the Order

VII. 2018 Scheduled Meetings of the Board at Noon at the Landings.

May 15
Aug. 21
Nov. 20

VIII. Adjourn