



## Lee County Community Tennis Association

### Meeting Agenda

Day: May 16, 2023 Time: 12 pm Location: remote on-line  
[www.freeconference.com](http://www.freeconference.com), join by phone at 605-475-4120, access code: 4974636

#### Board Members

Cecil Carter  
Tim McGirl  
Harriett Bohannon  
Ron Brooks  
J. Webb Horton  
John Carlin

#### Staff

Lyn Bruner  
Sibo Kangwa

#### I. Order of Business

#### II. Disclosure of Conflicts of Interest for this meeting

None Disclosed

#### III. Action Items

##### A. Adoption of agenda as order of business

Adopted

##### B. Approval of minutes

Approved

Board Meeting – Feb 21, 2023 Distributed by email

##### C. Acceptance of monthly treasurer's report(s)

Accepted

Monthly report ending Feb. 28, 2023 Distributed by email

Monthly report ending Mar. 31, 2023 Distributed by email

Monthly report ending Apr. 30, 2023 Distributed by email

Discussion: Drop in equity from April 2022 to April 2023 was result of not hosting the national tournament and posting significant entry fees.

Reports can also be located on-line at [www.LeeCountyCommunityTennis.com/](http://www.LeeCountyCommunityTennis.com/) under About LCCTA/Minutes/Financial Reports

##### D. Executive Services

1. Succession planning for Executive Director role.
2. LCCTA future direction as an organization – begin discussion.

Discussion: Lyn plans to resign/retire by the end of 2023. If a new executive director is hired, Lyn will agree to assist with the transition for that person.

Cecil: Commends Lyn for her service over the last 11 years. The boards' track is to ID a successor for the Executive Director. Proposes having a replacement chosen before the October Board budget meeting. Second task to define the role of LCCTA. One or two special meetings to craft an action plan.

Suggested meeting for last week in May at the Three Oaks Office. Harriett will ID a date and time. Sibbo Kangwa to provide office access.

### **E. Program Services**

1. Approval, Veterans Park for LCPR Summer Club Rec **Approved**

Discussion: The Nelsons have proceeded with planning for summer Rec for 6 weeks.

6 weeks June 19-July 28, Wed 10-11am, 11am-12pm, teens, Thurs 10-11am, 11am-12pm, 11 yrs and under, 14 campers per session, 2 instructors, \$1,440

Olga Park, July 14, 9-11am, 6-9 yrs, 30 campers, 2 instructors, \$120

2. Approval to increase court reservation usage fee from \$25 to \$35, for **Approved**  
USTA and LCWTL teams. Effective 6/1/23.

Discussion: Cost of administering these services. \$25 for Rutenberg and Judd LCWTL teams will not be raised until the 2024 LCWTL season because of their long-term use of these courts.

### **III. Reports**

#### 1. Executive Director Report

- a. Identifying cell phone carrier replacement for main LCCTA phone: 239-565-5300
- b. Began process of updating LCCTA documentation, standard operating procedures, etc.
- c. Continue coordination of court utilization for USTA and LCWTL teams and LCCTA programs.
- d. Working with USTA FL on grant for park repairs resulting from Hurricane Ian.

Discussion: Meeting is being scheduled between USTA FL and LCPR to discuss progress on this request.

#### 2. Parks and Recreation –

- a. Mack Young was announced as new Parks Director replacing Jesse Lavender. Kathy Loomis will be Deputy Director in anticipation of Alise Flanjack's retirement in September.
- b. Judd Park court repairs complete as of May 8.
- c. Wa-Ke Hatchee Park has re-opened for outdoor use. No lights for tennis. Facility remains closed.
- d. Lee County Schools will have Middle School Tennis Championships at Rutenberg Park on Monday, May 22 from 5-7:30pm.
- e. Two (2) courts (11,12) at Three Oaks were converted to pickleball courts. 10 tennis courts remain. Facility remains without lights for evening play as a result of Hurricane Ian in Sept, 2022.

3. Tennis Directors – Andrea Nelson, Bob Nelson, Sibbo Kangwa

Discussion: Sibbo – Three Oaks no lights yet. Full use of courts much of the time. Summer tennis camps planned for Rutenberg and Three Oaks with college players assisting as instructors. Orlando state high school tournament included a significant number of players competing. One of Sibbo's former players competed in the NCAA tournament in Orlando.

4. Tournament Report – Lyn Bruner

- a. Apr. 1-3, L5 at Three Oaks
- b. May 10 – 10U green ball at Rutenberg Park ½ day starts at noon
- c. May 27 – Level 7 – 1 Day at Three Oaks – Boys/Girls 12-18
- d. July 22-23 – Level 5 – 2 Days at Three Oaks – Boys/Girls 16
- e. Aug. 12-13 – Level 6 – 2 Days at Three Oaks – Boys/Girls 12-18

5. USTA Florida –

- a. ED continues to work with USTA FL as they determine outcome of grant request for park repairs resulting from Hurricane Ian

6. Volunteer Services – none

**V. Unfinished Business/Tabled Items**

**VI. Good of the Order**

Special Thanks to Ron Brooks for securing tournament balls by personally driving to South Carolina and donating the balls needed.

**VII. 2023 Scheduled Meetings of the Board** at Noon at location TBD.

Aug 15  
Oct 17 – Budget Planning for 2023  
Nov. 21

Meeting Dates Confirmed.

**VIII. Adjourn**