



## Lee County Community Tennis Association

### Minutes

#### Attending

**Board Members**  
**Cecil Carter**  
**Harriett Bohannon**  
**Tim McGirl**  
**Ron Brooks**  
**J. Webb Horton**

**Staff**  
**Paul D'Amico**

**Day: January 23, 2024 Time: 12 pm Location: remote on-line**  
**[www.freeconference.com](http://www.freeconference.com), join by phone at 605-475-4120, access code: 5393707**

#### **I. Order of Business**

**II. Disclosure of Conflicts of Interest for this meeting** **None reported**

#### **III. Action Items**

**A. Adoption of agenda as order of business** **Adopted**

**B. Approval of minutes**  
Board Meeting – November 17, 2023 Distributed by email **Approved**

**C. Acceptance of monthly treasurer's report(s)** **Accepted**

Monthly report ending October 31, 2023 **Distributed by email**

Monthly report ending November 30, 2023 **Distributed by email**

Monthly report ending December 31, 2023 **Distributed by email**

**Reports can also be located on-line at [www.LeeCountyCommunityTennis.com](http://www.LeeCountyCommunityTennis.com)/ under About LCCTA/Minutes/Financial Reports**

#### **D. Executive Services**

## E. Program Services

1. 11 events submitted for 2024 USTA FL tournament schedule. Paul D'Amico to be Tournament Director. 8 Events (Jan-Aug) have been approved and 3 Events (Sept, Oct & Dec) are awaiting approval by USTA FL.

2. Proposed Programs for 2024

- a. Tennis Carnival – Spring – Three Oaks and Judd Parks
- b. PTR High School Coaches Workshop – February 3<sup>rd</sup> – Canceled/Postponed  
[Hoping to hold this workshop in Dec. 2024.](#)
- c. SWFL High School Championships - Fall Season – September/October - Planning
- d. JTT – Spring/Summer/Fall Seasons - Planning
- e. Schools Program – Fall Season – Planning

[Paul will confer with the tennis directors regarding summer camps in the parks](#)

## III. Reports

1. Executive Director Report

- a. Continue coordination of court utilization for USTA and LCWTL teams and LCCTA programs.
- b. Tennis Balls – Donation from the UTR – 14 Cases
- c. [Paul will donate 3 nets to the parks from Renaissance](#)

2. Parks and Recreation –

- a. Awaiting Hurricane Ian repair invoices to submit to USTA FL Section Foundation in support of grant request. \$70,000 granted. Parks & Rec now handling.
  - [P&R is completing the plan for using the funds. Paul will confer with P&R about priorities . He will also arrange for scorecards for Hancock and follow up with the other LCCTA sites.](#)
- b. Incident at Three Oaks Park
  - [Pickle ball court coach verbally attacked Sibb. Park rangers were called and working on finding the coach.](#)
- c. Conditions of Restrooms at Rutenberg Park
  - [The parks department has remedied the restroom complaint, but ongoing construction will be a problem a bit longer.](#)
- d. Court Conditions at Judd/Hancock Parks
  - [Construction activity is also creating problems with debris on the courts and new maintenance staff has not been thorough.](#)

3. Tennis Directors – Andrea Nelson, Bob Nelson, Sibio Kangwa
  
4. Tournament Report – Paul D'Amico
  - a. Dec. 16-17 – Level 6 – 2 days at Three Oaks - Boys/Girls 12-18 – Rained Out/Canceled
  - b. Jan. 6-8 – Level 5 – 3 Days at Three Oaks – Boys/Girls 16s/d – completed
    - Revenue was nearly as good as 2023
  
5. USTA Florida
  - a. Update Received from USTA FL – reimbursement of funds in the amount of \$70,000.
  
6. Volunteer Services
  - a. 1 volunteer
  - b. 1 request to be a volunteer
  
7. Scholarships
  - a. 1 application received & granted - \$300 – Three Oaks
  - b. 1 possible application still expected – Veterans Park

**V. Unfinished Business/Tabled Items**

**VI. Good of the Order**

Discussion: Paul inquired about the role and scope of duties for the tennis directors. He will follow up and review the duties outlined in the tennis director's contract and reach out to the current directors and appropriate P&R staff member(s) to assure we are in compliance with the existing expectations and to consider creating a more detailed job description for the role.

**VII. 2024 Scheduled Meetings of the Board** at Noon at location TBD.

Apr. 16, 2024

**VIII. Adjourn**