



Lee County Community Tennis Association

Meeting Minutes

Board Members Present

Cecil Carter
Harriett Bohannon
Jeff Kushner (By Proxy)
Ron Brooks (Email agreement Proxy))
Alex Hermeto (Email agreement Proxy)
J. Webb Horton (Email agreement Proxy)

Staff Members Present

Lyn Bruner

Board Members Absent

John Carlin

Note: This meeting did not have a quorum of board members, so no action was finalized at the meeting. The two board members present provided motions and seconds, the remaining members of the board required to constitute a quorum voted on the action items following the meeting.

Day: Aug. 16, 2022 **Time:** 12 pm **Location:** remote on-line
www.freeconference.com, join by phone at 605-475-4120, access code: 4974636

I. Order of Business

Called to order without a quorum.

Will email minutes for vote

II. Disclosure of Conflicts of Interest for this meeting

None

III. Action Items

A. Adoption of agenda as order of business

Adopted

B. Approval of minutes

Board Meeting – June 21, 2022

Distributed by email

Approved

C. Acceptance of monthly treasurer's report(s)

Monthly report ending June 30, 2022 Distributed by email

Monthly report ending July 31, 2022 Distributed by email

Accepted

Reports can also be located on-line at www.LeeCountyCommunityTennis.com/ under About LCCTA/Minutes/Financial Reports

D. Executive Services

1. Approval requested to proceed with new 5-year agreement with BOCC/Lee County Parks & Rec beginning Oct. 1, 2022. Agreement distributed with agenda.

Discussion: The agreement with the Lee Parks and Recreation Department is similar to former agreements with the exception of discontinuing the funding from Parks and Recreation. The contract has been reworded to provide CTA access to Veterans for instruction on 4 courts. Lyn recommended adoption of the agreement. At any point either party is free to withdraw with 30 days written notice.

Agreed to new contract

2. Approval to make a GoFundMe donation for J.Webb Horton.

Discussion: There is precedent for this type of donation. The former donation was made from the community and outreach account for \$1,000 to a tennis player with cancer from North Fort Myers. This donation is consistent with previous donations. We have budgeted \$10,000 for the year and \$8,000 is committed. Additional funds from equity are available if other needs arise.

Action: Donate \$2,000

3. Request for Board volunteers to work with ED to prepare 2023 budget and new Tennis Director agreements.

Discussion: Cecil and Harriett volunteered to assist Lyn in development of 2023 budget

E. Program Services

1. Approval, in concept, to submit tournament requests for 2023 when USTA FL opens submission window on Sept. 1.

Discussion: Still waiting for the USTA Florida tournament guidelines and calendar.

2. Discussion about the LCCTA's short and long term planning

- Annual planning for 2023: Proceed with current goals and provide programming consistent with the new Parks and Recreation Contract
- Long range planning for 2024-2027: Engage in a strategic planning process that will set goals and activities for the remainder of the 5-year contract with Parks and Recreation.

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III. Reports

1. Executive Director Report

- a. Ron Brooks presented Plaque of Appreciation to J. Webb Horton. Update: Cecil will present Ron's plaque to Lyn. Alex's plaque has been mailed.

- b. Met with LCPR Deputy Director, Alise Flanjack, and Operations Manager, Colleen Via, to discuss proposed new Agreement with LCCTA Contract is ready for signature
 - c. Coordinating play and court utilization for a new Men's Tri-level team out of Hancock and Judd. This team has transferred from Cape Coral YC and considering mixed doubles teams.
2. Parks and Recreation –
- a. Proposed new Master Agreement with BOCC/Parks & Rec expires commences 10/1/22. See above.
 - b. Working with LCPR for Judd Park court repairs
3. Tennis Directors – Andrea Nelson, Bob Nelson, Sibbo Kangwa
Club Rec summer camp was focus for Andrea and Charles Nelson. Camp instruction provided: June 15-June 29 (3 weeks), and July 5-July 28 (4 weeks), 2 hrs/day x 2 days/week; Total 56 hours of tennis instruction resulting in 442 player interactions.
4. Tournament Report – Lyn Bruner
- a. July 30-31, L6 Doubles ONLY, well received. Several parents requested to have another one.
 - b. Aug. 20-21, L6 at Three Oaks
 - c. Sept. 24-25, L6 (BG14) at Three Oaks
 - d. Oct. 22-23, L6 at Three Oaks
 - e. Dec. 17-18, L6 at Three Oaks
5. USTA Florida –
- a. USTA Men's Tri-level Adult 18+ team played 2 matches out of Hancock starting June 25 and will play last 2 matches out of Judd Park.
6. Volunteer Services – None.

V. Unfinished Business/Tabled Items

VI. Good of the Order

VII. 2022 Scheduled Meetings of the Board at Noon at location TBD.

Oct. 18 – Budget planning for 2023
Nov. 15

VIII. Adjourn